



# NTU Welfare Services Club

Student Affairs Office

Student Services Centre Level 6, 42 Nanyang Avenue, Singapore (639815)

## 14<sup>th</sup> Management Committee

8<sup>th</sup> Ordinary Meeting

Hans @ Raffles

4<sup>th</sup> May 2009

1930 hours

### Members in Attendance

#### Present

Low Ren Feng, Gina	President
Fitri Juniwati	Vice President
Tan Cheng Hui	Vice President
Cheng Lin Shi, Dency	Honorary General Secretary
Lin Shumin	Assistant Honorary General Secretary
Chan Yao Zhong Gavin	Financial Controller
Wong Jing Hon Andy	RSP(ID) Coordinator
Lee Ker Hang, Eugene	RSP(Elders) Coordinator
Lee Hui Min	RSP(Youth) Coordinator
Ho Yi Ting Geraldine	RSP(Youth) Coordinator
Tan Xin Yi	RSP(HI) Coordinator
Tay Yong Hwee, Ronald	RSP(FOC) Coordinator
Zhong Shuhui	RSP(VH) Coordinator
Lee Hup Kee	Special Project Officer
Ong Jia Sheng	Special Project Officer
Tan Yen Ling	Special Project Officer
Sai Tu Jian, Ryan	Special Project Officer
Poon Di Ming	Publicity Officer
Han Xiuyi	Social Entrepreneur
Huang Ziqian	Social Entrepreneur
Neo Kai Xiong	Media and Information Officer
Koh Tee Seng	Volunteer Manager

*esprit de volontaires*

WINNER OF THE PRESIDENT'S SOCIAL SERVICE AWARD 2008 (INFORMAL CATEGORY)  
RECIPIENT OF THE SINGAPORE YOUTH AWARD 2006 (MEDAL OF COMMENDATION)  
RECIPIENT OF THE COMMONWEALTH YOUTH GOLD AWARD 2004  
WINNER OF SINGAPORE YOUTH AWARD 1999- COMMUNITY AND YOUTH SERVICES (TEAM)

**Absent**

Robin Thadathil

Ng Boon Ming

Huang Zhanxin

Union Representative

Publication Officer

Asst. Media and Information Officer

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### **Agenda**

1. Uni-Y
2. WSC Alumni Club
3. WSC Fair
4. WSC Interview
5. Appreciation Dinner
6. Ignite Change
7. WSC Yearbook
8. AOB
9. Date of Next Meeting

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## Minutes

ITEM	ACTION BY	
		The meeting was called to order at 1945 hrs
<b>1.</b>	<b>Uni-Y</b>	All to note
1.1	University branch of YMCA: offering bursary award to students who need financial assistance	
1.2	YMCA intends to organise welfare events involving students	
1.3	WSC intends to propose to YMCA for students to choose between YMCA and WSC to contribute to	
<b>2.</b>	<b>WSC Alumni Club</b>	All to note
2.1	Establish alumni formally so as to provide support to beneficiaries during exam period so that there will be continual service throughout the year	
2.2	Appointment of a person to be responsible of alumni relations in the next committee	
2.3	To be launched in the coming Appreciation Dinner, together with the Yearbook, Pledge Card, and other new plans	
<b>3.</b>	<b>WSC Fair</b>	All to note
3.1	Date: 18-20 August 2009 outside LT1A and Canteen B	
3.2	Theme: Touching Lives, since 1984	
<b>4.</b>	<b>WSC Interview</b>	All to note
4.1	Requirement of a change of location for the recruitment interviews to tutorial rooms	
4.2	Held on 24 and 25 August 2009	
<b>5.</b>	<b>Appreciation Dinner</b>	All to note

5.1	Held during recess week, tentatively in school	
<b>6.</b>	<b>Ignite Change</b>	All to note
6.1	Requires word-of-mouth publicity	
6.2	Encourage one future successor to participate in the dry-run	
6.3	Dry-Run 1: 30 May 2009, 9.00am	
6.4	Dry-Run 2: 13 June 2009, 9.00am	
6.5	Send template to all members to disseminate to all peers of NTU	Cheng Hui
6.6	Registration for Ignite Change will be open to all WSC members in June	
6.7	Camp is held from 21-24 July 2009	
<b>7.</b>	<b>WSC Yearbook</b>	All to note
7.1	\$8-\$12 per book for 80-120 pages per book, coloured, perfect bind – members to pay for the yearbook and cd With cd: \$12 (may include additional content) Without cd: \$10	
7.2	Magazine layout	
7.3	Consist of senior appreciation words, general features, interviews, president's speech	
7.4	To be distributed to all active members, partners and organisations	
7.5	All to collate number of orders (\$12 each) and send to Xin Yi by 21 May 2009.	All
<b>8.</b>	<b>AOB</b>	All to note
8.1	Yearbook proposal: - Ryan, Huimin, Geraldine, Diming, Jiasheng, Boon Ming, Fitri, Xin Yi, Xiu Yi, Zi Qian Endowment fund proposal (needs 2 people): - Ready to send pledge card to alumni - Gavin, Cheng Hui Appreciation dinner proposal: - Dency, Gina, Eugene, Tee seng, Yen ling, Ronald,	Kai Xiong

Hupkee, Kaixiong, Shu Hui, Rachel, Andy

- 8.2 Website Sponsors' Page need to be properly set up by 6 May 2009
- 8.3 FOC: Movie Marathon for the children  
HI: Appreciation Dinner, 30 May 2009, Serangoon Gardens Country Club  
Curl: Painting at a hospital, event may be cancelled due to the swine flu, to be updated
- 8.4 WSC to purchase thermometers as fixed assets to prepare committees for overseas trips and camps, in view of the swine flu outbreak.
- 8.5 Testimonials: to start writing (deadline: June)
- 8.6 To bring successor for next meeting

**9 Date of next meeting**

- 9.1 Date of next meeting: 8 June 2009 (Monday), 1900hrs, Hans @ Raffles All to note
- 9.2 There being no other matters, the meeting was adjourned at 2015 hrs.

Recorded by:

Dency Cheng  
Honorary General Secretary

Vetted by:

Low Ren Feng, Gina  
President